

Enterprise Spend Management: Spend Channel Roadmap Summary

Bold = expense leakage risk
 ● = service in place
 ● = service being rolled out
 ○ = service proposed or control gap

#	Spend Channel	Channel Manager	Scenario	Sample Commodities	\$ Volume		% Spend*		# Requests*		% Requests*		Controls Check List				Operations Check List		
					Current	End State	Current	End State	Current	End State	Current	End State	Supplier	Contract	Price	Finance	Enterprise Service available	Controls demonstratable	Enterprise Mgmt Reporting
1	Goods Catalog PO	ESM	Purchaser selects from a list of pre-defined and pre-negotiated items	- Office Supplies - Promotional Items	\$ Volume	\$ Volume	0%	0%	# Requests	# Requests	0%	0%	●	●	●	●	●	●	●
2	Professional Services PO	ESM	Purchaser selects from a list of pre-defined and pre-negotiated rates	- Professional Services - Legal	\$ Volume	\$ Volume	0%	0%	# Requests	# Requests	0%	0%	●	●	○	●	○	○	●
3	Contingent PO	HR	Business person request contingent staff resource	- hourly staff (non consulting)	\$ Volume	\$ Volume	0%	0%	# Requests	# Requests	0%	0%	●	●	●	●	●	●	○
4	Tactical "Quick" PO	ESM	Purchaser outlines a request for a buyer; Buyer transmits request to supplier	- On-off custom purchases - Non-standard suppliers	\$ Volume	\$ Volume	0%	0%	# Requests	# Requests	0%	0%	●	○	○	●	●	●	●
5	Contract, Custom SOW	ESM	Purchaser references items and services in contract; order transmitted electronically to supplier	- Software Agreement - Deliverable Agreement	\$ Volume	\$ Volume	0%	0%	# Requests	# Requests	0%	0%	●	●	●	●	●	●	●
6	Direct Invoice (electronic)	ESM	Purchaser approves payment upon receipt of supplier invoice	- Utility expenditures - Non-purchase order	\$ Volume	\$ Volume	0%	0%	# Requests	# Requests	0%	0%	●	●	●	●	●	●	●
7	Direct Invoice (scanned)	ESM	Purchaser approves payment upon receipt of supplier invoice	- Utility expenditures - Non-purchase order	\$ Volume	\$ Volume	0%	0%	# Requests	# Requests	0%	0%	●	●	●	●	●	●	●
8	Check Request	ESM	Purchaser directs payment upon receipt of supplier invoice	- "Sensitive expenditures" - Tax, Legal Settlements	\$ Volume	\$ Volume	0%	0%	# Requests	# Requests	0%	0%	●	●	●	●	●	●	●
9	T&E Card	ESM	Purchaser request re-imbusement for travel and entertainment	- Meals / Entertainment - Hotel, air, car	\$ Volume	\$ Volume	0%	0%	# Requests	# Requests	0%	0%	●	●	●	●	●	●	●
10	Service Provisioning	TSG	Business requests services from an online platform, utility type invoice submitted	- Software Provisioning - PC Provisioning - Real Estate Services	\$ Volume	\$ Volume	0%	0%	# Requests	# Requests	0%	0%	○	○	○	○	●	○	○
11	Purchase Card	WMCS	Purchaser buys directly from pre-approved suppliers on "p-card"	- Low dollar, non-capital - Meetings and promotional	\$ Volume	\$ Volume	0%	0%	# Requests	# Requests	0%	0%	○	○	○	○	○	○	○
12	Funded Accounts	CPS WMCS Marketing	Supplier request that Business fund an account to subsidize payment to sub-contracted suppliers	- Real Estate Management - Marketing Services (should be moved to PO)	\$ Volume	\$ Volume	0%	0%	# Requests	# Requests	0%	0%	○	○	○	○	○	○	○
13	Wires	Finance	Supplier request that Business send a wire for payment	Large dollar purchases, varies * (against policy)	\$ Volume	\$ Volume	0%	0%	# Requests	# Requests	0%	0%	○	○	○	○	○	○	○